

AI Innovation With Trust Program

Starter Document Package

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What Is This Package?

This download contains the complete foundation document set for the **AI Innovation With Trust Program** — a structured, competency-based practitioner development program governed by 29 CFR Part 29 and organized around five occupational pathways. The program enables organizations to build trusted internal AI capability using the apprenticeship model: supervised on-the-job learning, related technical instruction, and evidence-based qualification cards assessed across Know, Do, and Become dimensions.

The ten documents in this package serve different audiences and purposes. This README tells each stakeholder which files are relevant to them, what each document contains, and what to do with it.

Competency Framework Philosophy

The competency standards presented throughout this document set represent the author's professional observations and experience in AI, workforce development, quality management, auditing, and innovation, supplemented by a good-faith review of publicly available literature, industry frameworks, certification programs, and other publicly available resources at the time of preparation.

These competencies are intended to provide a practical reference framework for organizations designing AI workforce development programs. They should not be interpreted as the only appropriate competencies, nor as a mandatory or exhaustive industry standard.

Organizations differ significantly in their strategic objectives, technologies, governance models, regulatory environments, organizational maturity, and risk tolerance. Accordingly, employers, educational institutions, certification providers, and apprenticeship sponsors are encouraged to adopt, modify, expand, combine, reorder, or omit competencies, evidence requirements, learning activities, and qualification criteria as appropriate for their own circumstances.

The AI Innovation With Trust Program is intentionally designed as an adaptable framework rather than a rigid specification. Its objective is to provide a structured foundation that organizations can tailor to support innovation, trust, and workforce development while maintaining alignment with applicable organizational and regulatory requirements.

Files in This Package

Ten files are included. Each entry below shows the filename, what the document contains, and which stakeholders it is primarily intended for.

AI_Innovation_With_Trust_Program_Prospectus_Occupation_E.pdf

Supplemental prospectus focused on the AI Business Process Architect occupation (Occ E). Explains why this occupation exists, what distinguishes it from the other four, what a BPA practitioner does (process discovery, business case design, AI-enabled process redesign, AI-assisted development, outcome measurement, portfolio management), and the strategic employer value it creates. Read after the A-D prospectus.

AI_Occupational_Standards_Manual_Occupations_A-D.pdf

The technical standard for Occupations A through D. Contains the complete competency specification for all Common Trunk competencies (T-2.1 through T-2.14) and all occupation-specific competencies across Occupations A, B, C, and D. T-2.1 through T-2.9 are assessed across Know, Do, and Become. T-2.10 through T-2.14 (Organizational Context Competencies) are assessed at Know level only. Each

AI_Occupational_Standards_Manual_Occupation_E.pdf

The complete technical standard for Occupation E — the AI Business Process Architect. Contains all ten BPA-specific competency standards (P-P1 through P-P3, Q-Q1 through Q-Q3, R-R1 through R-R3, S-S1) at the Know, Do, and Become levels with evidence requirements, RTI hours, and NIST mapping. Includes mentor qualification guidance specific to the BPA occupation. The governing reference for BPA mentors and BPA-track practitioners.

AI Competency Methodology Guide Occupations A-D.pdf

Explains how the competency system works in practice for Occupations A through D: how Know, Do, and Become evidence is produced and reviewed; what valid and invalid attestations look like (with examples); how the qualification card is maintained; how RTI and OJL interact; mentor roles and responsibilities; employer sponsor commitments; and how academic partners integrate. The operational handbook for everyone running the program day-to-day.

AI Competency Methodology Guide Occupation E.pdf

The methodology guide specific to Occupation E. Covers the BPA occupation's distinctive operational requirements: the financial accountability standard, mentor qualification criteria for BPA (why a technical mentor is insufficient), the three-capability combination that defines the occupation, and how the business case and outcome measurement evidence requirements are assessed in practice.

AI_Certification_Partner_Alignment_Guide_Occupations_A-D.pdf

Maps industry certifications and training credentials to program competency standards for Occupations A through D. Shows which certifications address which competency IDs, at what coverage level (Strong / Partial / Foundational), and in what capacity (RTI content, supplemental evidence, or standalone signal). Named organizations are illustrative examples based on publicly available information — not endorsements. Includes a Partner Self-Assessment Template for certification providers to document their own alignment and initiate a formal review.

AI_Certification_Partner_Alignment_Guide_Occupation_E.pdf

The certification alignment guide specific to Occupation E. Maps relevant business, process improvement, financial analysis, and AI governance certifications to BPA competency standards. Explains why BPA certification alignment differs from technical AI occupations and what types of credentials are most relevant for the BPA track. Same living-document framework as the A-D guide.

AI_College_University_Partnership_Guide_Occupations_A-E.pdf

The academic partnership guide for colleges and universities across all five occupations. Covers how existing AI, data science, statistics, and business courses map to program RTI requirements; how capstone and internship programs align with Do-dimension evidence; credit articulation options across program levels; faculty roles; and the three-way alignment model (employer value + academic credit + program evidence simultaneously). Includes an Academic Partner Course Mapping Template for institutions to document their curriculum alignment and initiate a formal RTI partnership review.

AI_Compency_Framework_Matrix_Release9_5.xlsx

The master competency matrix in Excel format (Release 9.7). Contains seven sheets: README, Competency Matrix (all competency IDs, names, dimensions, and occupation assignments), Occupational Pathways (occupation descriptions, primary focus, risk management scope, and trust output), Traceability Matrix, Level Requirements, Quick Reference, and Qualification Card Template. The working reference for program managers building qualification card systems, academic partners mapping course content, and certification providers completing the self-assessment template.

Guide by Stakeholder

Use this table to find your starting point based on your role.

Employer considering the program	Prospectus A-D (Occ E Prospectus if BPA is relevant)	Occupational Standards Manual A-D Methodology Guide A-D Competency Matrix (xlsx)	Identify occupations, assign mentor candidates, contact MPR to discuss cohort design.
Employer mentor or journey worker	Methodology Guide for your occupation(s) Occupational Standards Manual for your occupation(s)	Competency Matrix (xlsx) Qualification Card Template tab	Review competency standards for your occupation. Understand attestation requirements before first review session.
Practitioner entering the program	Prospectus A-D Methodology Guide for your occupation	Occupational Standards Manual for your occupation Competency Matrix Quick Reference tab	Read the Know standards for your L1 competencies. Discuss evidence plan with your mentor.
College or university	College Partnership Guide Prospectus A-D	Occupational Standards Manual A-D Certification Alignment Guide A-D Competency Matrix	Complete the Course Mapping Template in the Partnership Guide. Submit to MPR to initiate RTI alignment review.
Certification or training provider	Certification Alignment Guide A-D (Occ E guide if BPA-relevant)	Occupational Standards Manual A-D Competency Matrix	Complete the Partner Self-Assessment Template. Submit curriculum documentation to MPR.

Recommended Reading Order

For any new stakeholder

Prospectus A-D → Occ E Prospectus → Occupational Standards Manual for your relevant occupation(s) → Methodology Guide for your occupation(s) → relevant Partner or College guide.

For a BPA-focused employer

Occ E Prospectus → Prospectus A-D → Occ E Standards Manual → Occ E Methodology Guide → Cert. Alignment Guide Occ E → College Partnership Guide.

For a college building an RTI curriculum

Prospectus A-D → College Partnership Guide → Occupational Standards Manual A-D → Competency Matrix → Certification Alignment Guide A-D.

For a certification provider

Cert. Alignment Guide A-D → Occupational Standards Manual A-D → Competency Matrix → complete Partner Self-Assessment Template.

Living Documents and Partnership Inquiries

All documents in this package are living documents. Named organizations in the certification and college guides are illustrative examples based on publicly available information and secondary research at time of preparation. They are not endorsements and may not reflect current offerings. Certification providers, training organizations, colleges, and universities that wish to formally document their alignment with the program should use the mapping templates included in the relevant guides.

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